

SHELTER HOUSE RENTAL AGREEMENT

Name _____ Phone _____
 (Print) (Contact person)

Address _____

Date Start _____ Date End _____ Time _____ (to) _____

Purpose _____

East shelter house West shelter house Jaycee

East shelter house kitchen Crown Pavilion Water

✓ Reservations are taken starting February 1 of the current year for residents and their immediate family living within the New Bremen School District (*and must be used by the resident or immediate family*). If you reside outside of the school district you may reserve facilities starting March 1 of the current year. In the case of a wedding and/or wedding reception at the Crown Pavilion, the reservation must be made by the bride or groom or their parents of which at least one lives in the New Bremen School District.

A fee of \$100.00 is required to reserve a shelter house at the Bremenfest Park or the Jaycee Park for one day. \$50.00 will be refunded if the shelter house is left in the condition stated below. For the Crown Pavilion area only, a **non-refundable fee of \$200.00 for each day of use and each day of setup and teardown, plus the \$200.00 security deposit is required.** See Crown Pavilion Attachment "A"

- ✓ The kitchen of the East shelter house can be rented for a \$25.00 non-refundable fee.
- ✓ The shelter houses are available after 11:00 a.m. and to 10:00 p.m. Monday-Thursday
 Hours are 11:00 a.m. to 12:00 midnight Friday, Saturday and Sunday. The Crown Pavilion closes at 12:00 midnight with music ending at 11:00 p.m.
- ✓ All trash must be picked up, all lights turned off, all tables returned to original placement and all doors locked before the renter leaves.
- ✓ No glass is allowed.
- ✓ Electrical outlets are available at all shelter houses and one charcoal grill is available at each of the Bremenfest Park shelter houses
- ✓ Renter is responsible for any damages (shelter houses are inspected daily).

I, the undersigned, have read, understand and agree to the attached and listed above rules. For and in consideration of the permission given to use the above described facility, I, the undersigned hereby acquit, discharge and covenant to hold harmless the Village of New Bremen, its officers, employees, servants, and agents of any and from any and all actions, cause of action, claims, demands for damages, costs, loss of services, expenses and compensation, on or account of, or in any way growing out of, any and all personnel injury or property damage which may result to group/organization members or individuals as a result of participation in the aforementioned activity at the above described facility.

 Renter

 Date

 Issued By

 Date

A Certificate of Insurance for \$500,000 is required for any rental of Village Property

AMOUNT PAID	\$
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